

LOCAL MEMORANDUM OF UNDERSTANDING

BETWEEN

U.S. POSTAL SERVICE, HAINESPORT, NJ 08036

AND

SOUTH JERSEY AREA LOCAL, APWU

The parties mutually agree, in accordance with the provisions of Article XXX of the National Agreement, that the following provisions of the Memorandum of Understanding remain in force and effect during the term of this agreement.

1. Wash-up - Management shall grant a reasonable time as required.
2. The basic work week for full-time regulars will be five days with fixed days off.
3. Curtailment of Operations - It is recognized by both parties that on occasion, emergency conditions may exist which would encourage the employer to consider the curtailment of operations. In cases of such emergency conditions, the postmaster will, prior to making a decision to curtail the operation, take into consideration such factors as:
  - a. The degree of emergency as stated by and acted upon by the MSC Manager;
  - b. The safety and health of its employees;
  - c. The accessibility of postal operations and its customers to the employer and employees.

Management will notify the affected employees.

5. Choice Vacation Period - The duration of the choice vacation period will be from January 1st to December 31st.
6. The beginning day of the employee's vacation will be Sunday.

7. Employees at their option may select up to 15 continuous days leave or split in periods of 5 and/or 10 days. If a split is selected, the employee may not make their second selection until all other employees have had an opportunity for their initial selection.

8. Jury duty and/or attendance to State or National Conventions shall not be charged to the choice vacation period.

9. The number of employees to be off during the choice vacation period each week will be one (1).

10. In addition to posting the choice vacation schedule, each employee will receive a copy of the 3971 and 1547 within 10 days approving said vacation.

11. There will be a posting notifying the employees of the duration of the present leave.

12. Annual leave other than the choice vacation period will be granted to an employee on a first come first served basis based upon seniority and needs of service. Seniority will apply if submission dates are the same. (Return of 3971's to employee).

14. The overtime desired list as per Article 8, shall be by section and tour.

15., 16. & 17. Light Duty

The number of light duty assignments will be determined by the written requests made by the employee to local management. Assignments and duties to be contingent upon physical limitations and physician recommendations of which management will make every effort to accommodate same.

18. Re-assignments for sections within the installation shall be by seniority within that installation.

19. Parking, if available, designated spots for union representative. Improving parking facilities such as security, space, lighting, etc. and any other recommendations should be submitted to local management for consideration.

20. Union leave requested prior to the choice vacation selection schedule shall not be a part of the choice vacation plan.

21 a. Seniority List - A seniority list to be submitted every year, or whenever changes take place, to: South Jersey Area Local, APWU, PO Box 149, Bellmawr, NJ 08031. This list is to include employee's name, date of office seniority, job title, full time regular or part time flexible.

b. Management agrees to supply APWU, South Jersey Area Local, PO Box 149, Bellmawr, NJ 08031, with a copy of all job postings.

This Memorandum of Understanding is entered into at the Hainesport Post Office between the representatives of the U.S. Postal Service and designated agents of the South Jersey Area Local, APWU, AFL-CIO, pursuant to the Local Implementation provisions of the 1998 National Agreement. This Memorandum constitutes the entire agreement on matters relating to local conditions of employment.

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For the SJAL, APWU

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USPS

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(date)

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(date)